

Y Theatre

Scale of Hire Charges

Basic Charges & Miscellaneous

Services Charges for Short-lease Facilities

Version 2019.04.01

Major Facilities

Y Theatre

Y Theatre is located on the LG1/F & LG2/F of the Main Block, with a total capacity of 643 persons for both stall and balcony floor. Versatility is the main focus in designing the stage. With its "Flexible space" design, the stage can be adjusted to suit each performance's needs. The fully extended stage can accommodate a full orchestra, opening Y Theatre to a much wider variety of possibilities. The fully equipped stage lighting, sound system and Audio/Video facilities can maximize the full potential in youth's drama, dance, musical and orchestral performances, and even motion picture display. (Please refer to Annex 1 - Y Theatre Seating Plan)

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<ul style="list-style-type: none"> ■ Performances, functions and activities considered appropriate by Youth Square, and activities of any kind carried out after 6:00 p.m. ■ 643 seats 	<ul style="list-style-type: none"> ■ Basic charge for each performance / function with the services listed in <u>schedule A</u> for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.-1:00 p.m. or 2:00 p.m.-6:00 p.m. or 7:00 p.m. - 11:00 p.m. 	8,750	6,670
	<ul style="list-style-type: none"> ■ Charge for each half-hour or part thereof in excess of a 4-hour session 	1,090	835
	<ul style="list-style-type: none"> ■ Charge for use / occupation of the facility for materials storage, move-in or move-out on the date of booking prior to the performance with the services listed in <u>schedule C</u> 		
	<ul style="list-style-type: none"> ■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.-6:00 p.m. 	965	735
	<ul style="list-style-type: none"> ■ Charge for each hour or part thereof in excess of a 4-hour session 	240	185
	<ul style="list-style-type: none"> ■ Charge for use / occupation of the facility for materials storage, move-in or move-out, immediately after the date of booking with the services listed in <u>schedule C</u> for a period not exceeding 4 hours during 9:00 a.m.- 1:00 p.m. 	965	735
<ul style="list-style-type: none"> ■ Charge for use / occupation of the facility for materials storage, move-in or move-out, with the services listed in <u>schedule C</u> during the hours from mid-night to 8:00 a.m. 	4,345	3,360	

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<ul style="list-style-type: none"> ■ Rehearsals without audience during the hours 9:00 a.m. to 6:00 p.m. only 	<ul style="list-style-type: none"> ■ Basic charge with the services listed in <u>schedule B</u> for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. 	3,960	2,990
	<ul style="list-style-type: none"> ■ Charge for each half-hour or part thereof in excess of a 4-hour session 	495	375
	<ul style="list-style-type: none"> ■ Charge for use / occupation of the facility for materials storage, move-in or move-out prior to the rehearsals for a period not exceeding 4 hours 	965	735
<ul style="list-style-type: none"> ■ Meetings, seminars, conferences and school functions without performances (during the hours 9:00 a.m. to 6:00 p.m. only) 	<ul style="list-style-type: none"> ■ Basic charge for each function with the services listed in <u>schedule A1</u> for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. 	4,880	3,730
	<ul style="list-style-type: none"> ■ Charge for each half-hour or part thereof in excess of a 4-hour session 	610	465
<ul style="list-style-type: none"> ■ Film shows (with DVD player provided at the venue) 	<ul style="list-style-type: none"> ■ Basic charge for each film show with the services listed in <u>schedule D</u> for a period not exceeding 2.5 hours 	6,550	4,990
	<ul style="list-style-type: none"> ■ Multi-media Projector (20,000 lumens) provided 		
	<ul style="list-style-type: none"> ■ Charge for each half-hour or part thereof in excess of the 2.5-hour session 	1,310	1,000

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule A	<p>For performance:</p> <p>Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or basic recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ Dance floor mat (Applied for dance performance only, except dance shoes with metal heel plate or sharp object) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 8 wireless mic, 8 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ 1 follow-spot (Extra charge required if more than 1), all pre-rigged 4 color lights, cyclorama lights, 1 smoke machine (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room <p>Music Instrument:</p> <ul style="list-style-type: none"> ■ Upright piano, music stands, musicians' chairs, choir risers, conductor's podium <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ 12 pcs of modular platform - 4'(W) x 6'(L) x 8"(H) (Extra charge required if more than 12 pcs) ■ Podium, judge tables
Schedule A1	<p>For meetings, seminars, conferences and school functions without performances:</p> <p>Air-conditioning, general lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 8 wireless mic, 8 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ 1 follow-spot (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ 12 pcs of modular platform - 4'(W) x 6'(L) x 8"(H) (Extra charge required if more than 12 pcs) ■ Podium, judge tables

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule B	<p>For rehearsal:</p> <p>Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ Dance floor mat (Applied for dance performance only, except dance shoes with metal heel plate or sharp object) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 8 wireless mic, 8 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ 1 follow-spot (Extra charge required if more than 1), all pre-rigged 4 color lights, cyclorama lights, 1 smoke machine (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room <p>Music Instrument:</p> <ul style="list-style-type: none"> ■ Upright piano, music stands, musicians' chairs, choir risers, conductor's podium <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ 12 pcs of modular platform - 4'(W) x 6'(L) x 8"(H) (Extra charge required if more than 12 pcs) ■ Podium, judge tables
Schedule C	<p>For occupation / move-in / move-out</p> <p>Air-conditioning and working light for stage, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room

Schedule D	<p>For film show: Air-conditioning, the use of the multi-media projector and basic ushering service.</p>	<p>Stage Facilities: <ul style="list-style-type: none"> ■ Movie screen </p> <p>Sound Facilities: <ul style="list-style-type: none"> ■ 8 wireless mic, 8 cable mic (Additional mic subject to extra charges), playback </p> <p>Lighting Facilities: <ul style="list-style-type: none"> ■ House lighting system </p> <p>Facilities Provision: <ul style="list-style-type: none"> ■ Multi-media projector (20,000 lumens) ■ DVD player ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room. </p> <p>Other Facilities: <ul style="list-style-type: none"> ■ Podium, judge tables </p>
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Remarks: Additional booking of 8:30 a.m. - 9:00 a.m. is for occupation or rehearsal only.

Miscellaneous Charges (1)

Code	Service	Charges (HK\$)
		One-time charge
1	Orchestra Pit & Gala	3,500
2	Removal of seats rows A-E	1,000
3	Acoustic Shell (without hanging bars and drapery. Provide basic lighting only)	3,000
4	Additional Modular Stage Platform (4'(W) x 6'(L) x 8"(H), each with skirting, charge per piece)	125
5	Steinway Concert Grand Piano Fee included one-time piano tuning (For 9:00 a.m.- 5:00 p.m., Monday to Saturday, excluded Sunday and Public Holiday)	1,500 (per day per event)
6	Additional Grand Piano tuning (For 9:00 a.m. - 5:00 p.m., Monday to Saturday, excluded Sunday and Public Holiday)	800 (per tuning)
7	Additional Grand Piano tuning (For 8:30 a.m. - 9:00a.m. & 5:00 p.m. - 9:00 p.m., Monday to Saturday, and 8:30 a.m. - 09:00 p.m., Sunday and Public Holiday)	1,200 (per tuning)
8	Sales counter space at entrance per event (for sale of souvenir items & house programmes associated with the event)	320 (per event)
9	Additional Smoke Machine	200 (per day per event)

Miscellaneous Charges (2)

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional half hour
10	Additional follow-spot	250	32
11	Effect Projector (for graphic and light)	500	65
12	Multi-media Projector (20,000 lumens)	412	52
13	Additional Condenser Mic	100	25
14	Additional Wireless Handheld Mic	50	10
15	Additional Wireless Headset Mic	60	15
16	Additional Wireless Clip Mic	50	10
17	Recording with fixed position camera	1,000	125
18	Provision of sound feed for recording / filming of each function (recording device / filming equipment / technician to be provided by hirers) or; Audio recording to be conducted by venue's technician per function, with hirer's own USB storage or CD (Mono output, for basic archival purpose only. Venue's technician is not responsible for sound mixing of the audio recording.)	600	75
19	Rights fee for each telecast / broadcasting / filming / video recording / audio recording of each function other than for archival/educational purposes, and with hirers' own equipment and technician	1,500	375
20	Location Filming / Telecast of each function during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. for commercial purposes	Basic charge plus charges as stipulated by the Government Property Agency	
21	Simultaneous Interpretation System (Maximum 2 channels and 50 sets of receiver with headset)	5,000	625
22	Recording Room	1,500	190

Miscellaneous Charges (1)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
1	32 channel PA System (including mic, CD players and amplifiers)	1,500	750
2	16 channel PA System (including mic, CD players and amplifiers)	625	315
3	Multi-media Projector (4,500 Lumens) (Applicable for hiring of Major Facilities only)	625	315
	Multi-media Projector (4,500 Lumens) (Applicable for hiring of Multi-purpose Area only)	200	100
4	6'x 8' Fast Fold Screen	200	100
5	14'x10.5' Fast Fold Screen	450	225
6	84"x 84" Tripod Screen	65	35
7	DVD Player	50	25
8	CD/MP3 Player	50	25
9	Dual CD Player	115	60
10	Blue-Ray HD DVD Player	100	50
11	DVCAM Play/Rec Deck	150	75
12	Portable SD Card & CD Recorder	90	45
13	Hard Disc Recorder	115	60
14	MD Player Recorder	50	25
15	Digital Effect Processors	75	40
16	Additional Condenser Mic	150	75
17	Additional Wireless Handheld Mic	75	40
18	Additional Wireless Headset Mic	90	45
19	Additional Wireless Clip Mic	75	40
20	Document Camera	50	25
21	3D Video Projection & Preview	1,200 (4-hour session)	
22	Additional Portable Mini Speaker (Including 1 cable mic.)	150	80
23	Additional Active Speaker (1 pair)	200	100
24	Additional Floor Monitor System (1 pair)	150	75
25	42" HD Plasma TV	200	100
26	Electronic Piano	400	200
27	Laptop Computer	90	45
28	Self-operated Video Camera	300	150
29	Video Camera with Mic	1,300/day (9:00 a.m. - 6:00 p.m.)	
	Video Camera with Mic and Steady Cam System	1,800/day (9:00 a.m. - 6:00 p.m.)	
30	Modular Stage Platform (4'(W) x 6'(L) x 8"(H), each with skirting, charge per pcs)	125 (one-time charge)	

Miscellaneous Charges (2)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
31	Provision of sound feed for recording / filming of each function (recording device / filming equipment / technician to be provided by hirers) / Audio recording to be conducted by venue's technician per function, with hirer's own USB storage or CD (Mono output, for basic archival purpose only. Venue's technician is not responsible for sound mixing of the audio recording.)	400	200
32	Rights fee for each telecast / broadcasting / filming / video recording / audio recording of each function other than for archival/educational purposes, and with hirers' own equipment and technician	1,500	375
33	Location Filming / Telecast of each event during sessions 9:00 a.m. – 1:00 p.m. or 2:00 p.m. – 6:00 p.m. or 7:00 p.m. – 11:00 p.m. for commercial purpose	Basic charge plus charges as stipulated by the Government Property Agency	
34	Sales counter space at entrance per event (For sale of souvenir items & house programmes associated with the event)	150 (per event)	
Code	Service	Charges (HK\$)	
		Monthly/weekly rental	
35	Lockers (Small) 0.4m(W) x 0.6m(D) x 0.4m(H)	by monthly rental: 52	
	(Medium) 1.2m(W) x 0.6m(D) x 1.4m(H)	108	
	(Large) 0.8m(W) x 0.6m(D) x 1.9m(H)	108	
	(Extra Large) 1.8m(W) x 1.1m(D) x 2.1m(H)	271	
36	A1 Advertising light box	by monthly rental: 500 (outward of the building) 250 (inward of the building)	
		by weekly rental: 125 (outward of the building) 63 (inward of the building)	
		20% discount for Non-profit making or Charity organization/ Government sector	

Note :

- (1) Rental charges cover basic equipment and services as listed in services schedule; extra charges will be required for additional equipment and services. Hirers shall arrange technical meeting with Operations Department of Youth Square and complete and return the Event Requirement Checklist at least 21 days or designated time prior to the booking date. If not, additional manpower, equipment and services will only be available subject to the resources and manpower of Youth Square.
- (2) Fixed equipment and property cannot be moved or removed from the designated locations.
- (3) Minimum 2 consecutive hours is required for booking of any facilities in Multi-purpose Area.
- (4) The rate of non-prime time is applicable for booking of 4 consecutive hours or more of the same facility in the Multi-purpose Area, except exhibition area, in the same day during 9:00 a.m. - 6:00 p.m. from Monday to Friday, except prime time period. Prime time period includes 6:00 p.m. onwards from Monday to Friday, Saturday and Sunday, summer holiday (1 July to 31 August), public holidays and public holidays' eve.
- (5) Extension of booking hours is subjected to availability of facilities and manpower and should be approved by Youth Square.
- (6) Hirers can enjoy priority and free use of the Interest Group Art Work Display Area to display their finished works made in the Interest Group Room and the Multi-Purpose Rooms on 5/F or 6/F for a maximum of 7 days. Youth Square reserves the rights for final decision.
- (7) Hirers can enjoy priority and the free use of the 2/F Exhibition Area to display their finished works made in the D.I.Y. Studio for a maximum of 7 days. Youth Square reserves the rights for final decision.
- (8) Multi-purpose area hirers who book a minimum of 2 hours per week in 4 consecutive weeks, are entitled for programme leaflet or brochure display and locker rental. Youth Square reserves the rights for final decision.